

APPROVED

September 21, 2015

MEETING OF THE MONTGOMERY COUNTY BOARD OF ELECTIONS
18753-210 North Frederick Avenue, Gaithersburg, Maryland

In Attendance:

Board Members:

James Shalleck, President
Nahid Khozeimeh, Vice President
Mary Ann Keefe, Secretary
David Naimon
Jacqueline Phillips
Graciela Rivera-Oven

Staff:

Margaret Jurgensen, Election Director
Alysoun McLaughlin, Deputy Election Director
Laletta Dorsey, Acting Voter Registration Manager
Lisa Merino, Office Services Coordinator
Marjorie Roher, Management and Budget Specialist III
Janet Ross, Information Technology Manager
Christine Rzeszut, Operations Manager
Gilberto Zelaya, Outreach Coordinator

Counsel:

Kevin Karpinski

Guests:

Paul Bessel
Barbara Braswell
Diana Conway
Nancy Farrar
Adam Fogel
Holly Joseph
Dolly Kildee
Senator Susan Lee
Brigitta Mullican
Barbara Sanders
Michael Subin
Matt Verghese

Convene the Board Meeting and Declare a Quorum Present

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Mr. Shalleck called the Board meeting to order and declared a quorum present at 2:30 p.m. Mr. Shalleck introduced those in attendance.

Approval of the August 31, 2015 Board Meeting Minutes

Ms. Keeffe made a motion to accept the August 31, 2015, Board meeting minutes as amended. The motion was seconded by Ms. Khozeimeh and passed unanimously.

The Board agreed to hold over the September 12, 2015, Public Hearing summary for the October Board meeting.

Additions/Changes to the Agenda

No requests for changes or additions were made.

Public Comments

Brigitta Mullican, candidate for Rockville City Council, asked to address the Board in advance. Ms. Mullican stated her concern with the accuracy of voter information and questioned how often the information is updated. She stated that she obtained a June 2015 voter list from the City of Rockville that was provided to the City of Rockville by Montgomery County. Ms. Mullican stated that information is not updated in a timely manner to reflect changes that voters have made. (See attachment A)

Mr. Vincent and Mr. Naimon inquired about who is responsible for the voter data provided. Ms. Jurgensen responded that the Montgomery County Board of Elections maintains the information and provides voter registration data to the City of Rockville. She further explained that data is updated on a daily basis but the voter registration list is provided to the City of Rockville upon its request and in this case the City of Rockville may have last requested the list in June 2015.

Ms. Phillips asked for clarification on the procedures to ensure the voter data is correct and accurate. Ms. Jurgensen described the list maintenance procedures, including procedures for inactivating voters whose mail is returned undeliverable and Maryland's participation in the ERIC program. Mr. Phillips asked for clarification on the law regarding cancellation of voters. Mr. Karpinski responded that the frequency with which a voter votes does not affect whether they remain a registered voter. Ms. Jurgensen described efforts to contact voters who are reported to have moved or otherwise become ineligible.

Paul Bessel requested to address the Board in advance. Mr. Bessel spoke in favor of the Executive Office Building as an Early Voting site.

Diana Conway, Potomac resident, spoke in favor of the Executive Office Building as an Early Voting site in Rockville.

Senator Susan Lee, from District 16, spoke in favor of Jane E. Lawton Community Recreation Center as an Early Voting site.

Election Director Status Report (Incorporated as Attachment B)

Personnel

Ms. Jurgensen noted that no additional staff have been brought on.

Budget (Incorporated as Attachment C and D)

Ms. Roher provided a spreadsheet detailing FY15 expenditures, through June 30, 2015, as well as a bar graph indicating how funds were spent. She noted that as of Thursday of the previous week, a surplus was still reflected. Ms. Jurgensen contacted the Director of Finance who has confirmed that the FY15 closing is not expected until December when the audit is concluded. Ms. Keeffe asked if an estimate of charges may be provided. Ms. Jurgensen noted that staff is working with the Department of General Services (DGS) to receive an estimate.

Ms. Khozeimeh noted that the budget subcommittee met and noticed that there was movement of funds from one line item to another. Ms. Khozeimeh stated that there was no reflection of movement noted on any spreadsheet provided to the Board. She stated that the budget subcommittee has asked staff to provide additional information to track where funds were moved. Ms. Jurgensen stated that staff had reached out to the Office of Management and Budget to assist in explaining the process to the Board.

Mr. Vincent inquired about when staff has typically received final numbers in the past. Ms. Roher stated that final numbers have typically been provided in September and that the print shop invoices are not coming through as quickly as they have in the past. She stated that they are using a new system that may have delayed the process and staff is currently working with DGS to get an accurate accounting of items.

Ms. Roher provided a spreadsheet detailing FY16 expenditures, through September 8, 2015.

Voter Registration

Ms. Jurgensen noted that monthly statistics were posted for September. Ms. Jurgensen reported that voter registration forms had been received from the State Board of Elections and that the State Board of Elections held a meeting attended by Ms. Dorsey where there was discussion on improvements for the ERIC system and the interface with MDVoters. She also reported that a new absentee request form had been received in English only and is in the process of translation by the State.

Ms. Jurgensen updated the Board on issues that Ms. Phillips had encountered at MVA. Ms. Jurgensen noted that when Ms. Phillips had initially registered to vote, the county was managing its own voter registration system on a county mainframe. Ms. Jurgensen provided a history of the evolution of voter registration databases and the implementation of Real ID in the State of Maryland. Due to differences in how her name appears in the two different databases, Ms. Phillips' voter record and driver record were never linked with each other. The restriction described by Ms. Phillips on the use of her driver's license for federal identification purposes was removed when she went to the Motor Vehicle Administration this year to renew her license. (See Attachment E.)

Mr. Naimon inquired why the last four digits of a Social Security number needs to be shared from the MVA to MDVoters and whether MDVoters information is available to the public. Ms. McLaughlin stated that she penned the information that Mr. Naimon was referencing based on her understanding that MVA shares the last four digits of the Social Security number with MDVoters and is one of the identifiers used in the ERIC matching system. She stated that she would verify if that information is correct. Ms. Jurgensen stated that the public is not able to obtain the last four digits of a Social Security number from MDVOTERS and that the State and county have firewalls to protect the data. She further stated that the Board of Elections prefers the use of a driver's license number and requests the last four digits of the Social Security number only if an individual has not provided a State identification number when registering to vote.

Ms. Jurgensen stated that the County Council will issue a Proclamation on National Voter Registration Day with the League of Women Voters tomorrow morning. Ms. Keeffe, Ms. Phillips and Mrs. Rivera-Oven indicated that they would be present.

State Board of Elections

Ms. Jurgensen reported that the SBE announced a new Human Resources Director Sylvia Brown. She stated that SBE met and took action on proposed regulations on Special Elections by Mail, Campaign Finance, and Same Day Voter Registration.

Attorney Report

Mr. Karpinski reported that SBE is requiring a minor change to the Bylaws that were signed and submitted. He stated that SBE staff is requiring that the Bylaws reflect that Board members must be sworn in as the Board of Canvassers prior to Early Voting. He stated that the Bylaws will be presented to the Board in October and voted on in November.

Old Business

Voting System Launch

Ms. McLaughlin discussed plans for the Voting System Launch to be held on September 22, 2015, at 11:00 a.m. at Riderwood - 3140 Gracefield Road, Silver Spring, MD. She briefly reviewed the agenda for the Launch with the Board as well as scheduled outreach events throughout Montgomery County and stated that a list of upcoming outreach events is available at

www.777vote.org. Ms. Jurgensen stated that an SBE representative will be in attendance at the event at Riderwood.

Mr. Shalleck asked how representatives of community organizations should request a demonstration of the new voting equipment. Ms. Roher indicated that there is a form on the website to request a demonstration at an event.

Other Old Business

No information was discussed.

2016 Election Preparation

Early Voting Centers

Ms. Keeffe made a motion to retain the following nine Early Voting sites for the 2016 Presidential Primary and General Elections: Mid-County Community Recreation Center, Executive Office Building, Germantown Community Recreation Center, Marilyn J. Praisner Community Recreation Center, Silver Spring Civic Building, Activity Center at Bohrer Park, Damascus Community Recreation Center, Jane E Lawton Community Recreation Center, and Wheaton Volunteer Rescue Squad. The motion was seconded by Mr. Naimon.

Ms. Keeffe spoke in favor of the motion. Her remarks addressed the history of early voting in Maryland and criteria previously used by the Board in site selection.

Mr. Vincent spoke in opposition to the motion. He stated that there are parts of the county that have not historically been served by Early Voting and should be tried out.

The Board voted - Ms. Keeffe and Mr. Naimon voted for the motion; Mr. Shalleck, Mrs. Khozeimeh, and Mr. Vincent voted against the motion. The motion failed.

Mrs. Khozeimeh made a motion to select the following nine Early Voting sites for the 2016 Presidential Primary and General Elections: Mid-County Community Recreation Center, Executive Office Building, Germantown Community Recreation Center, Silver Spring Civic Building, Activity Center at Bohrer Park, Damascus Community Recreation Center, Wheaton Volunteer Rescue Squad, Longwood Community Recreation Center, and Potomac Community Recreation Center. The motion was seconded by Mr. Vincent.

Mr. Shalleck spoke in favor of the motion stating that of the nine sites proposed, seven remained the same from the previous election cycle, with the placement of sites in Olney and Potomac.

Mr. Naimon spoke in opposition to the motion. Mr. Naimon referred to testimony presented during the Public Hearing before the Board. He expressed concerns related to voter turnout.

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Mr. Vincent spoke in favor of the motion. Mr. Vincent described his assessment of the demand for voting options in Olney and a desire to provide opportunity to voters in Potomac and Olney.

Ms. Keeffe spoke in opposition to the motion. Ms. Keeffe described the past history of the selection process and other opportunities to vote in Montgomery County. She stated that she disagrees with Mr. Vincent's comments and urged the Board to not adopt the amendment.

Mr. Naimon made a motion to amend Mrs. Khozeimeh's motion to replace Damascus Community Recreation Center with Jane E. Lawton Community Recreation Center. The motion was seconded by Ms. Keeffe.

Mr. Naimon spoke in favor of the amendment, providing his assessment of each site named in the amendment, and urged the adoption of his amendment. He cited data in support of his amendment.

Mrs. Rivera-Oven spoke in favor of the amendment. She expressed concerns related to voter turnout and urged the Board to reconsider the Damascus site.

Ms. Keeffe spoke in favor of the amendment and stated that she supported Mr. Naimon's amendment.

The Board voted - Ms. Keeffe and Mr. Naimon voted for the amendment; Mr. Shalleck, Mrs. Khozeimeh, and Mr. Vincent voted against the amendment. The amendment failed.

Mr. Naimon made a motion to amend Mrs. Khozeimeh's motion to replace Longwood Community Recreation with Marilyn J. Praisner Community Recreation Center. The amendment was seconded by Ms. Keeffe.

Mr. Naimon spoke in favor of the amendment, expressing concerns related to low voter turnout at the site proposed site.

Ms. Keeffe spoke in favor of the amendment and provided her assessment regarding placement of Early Voting sites.

Mrs. Rivera-Oven spoke in favor of the amendment and provided her assessment of development and accessibility in the area of the sites.

The Board voted - Ms. Keeffe and Mr. Naimon voted for the motion; and Mr. Shalleck, Mrs. Khozeimeh, and Mr. Vincent voted against the motion. The amendment failed.

Mr. Naimon made a motion to amend Mrs. Khozeimeh's motion to replace Longwood Community Recreation Center and Mid-County Community Recreation Center with Bauer Drive Community Recreation Center and Marilyn J. Praisner Community Recreation Center. The amendment was seconded by Ms. Keeffe.

Mr. Naimon spoke in favor of his amendment, providing his assessment of the potential for increasing voter turnout by selecting the sites proposed.

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Ms. Keffe spoke in favor of the amendment and provided her assessment of accessibility of the sites proposed.

Mr. Vincent spoke in opposition to the amendment and provided his assessment of comments provided by Ms. Navarro. He expressed concern with Early Voting sites placed too close together.

Mr. Naimon spoke in favor of the amendment and described potential advantages of the proposed sites.

The Board voted - Ms. Keffe and Mr. Naimon voted for the amendment; Mr. Shalleck, Ms. Khozeimeh, and Mr. Vincent voted against the amendment. The amendment failed.

Mr. Naimon asked that the record show that he has made himself available to discuss the selection of Early Voting sites and was not aware of what motion was to be proposed.

Mr. Naimon made a motion to amend Mrs. Khozeimeh's motion to replace Potomac Community Recreation Center with Jane E. Lawton Community Recreation Center. The amendment was seconded by Ms. Keffe.

Mr. Naimon spoke in favor of the amendment, stating that he expects high voter turnout with the sites proposed. He expressed concern regarding underutilization of the Potomac site. He advocated a goal of getting as many voters as possible to vote during Early Voting.

Ms. Keffe spoke in favor of the amendment. She stated that most of the comments received were in favor of a site in Bethesda, not Potomac. She stated that she reached out to Board members to get a consensus of the potential sites that would be proposed with no response.

The Board voted - Ms. Keffe and Mr. Naimon voted for the amendment; Mr. Shalleck, Mrs. Khozeimeh, and Mr. Vincent voted against the amendment. The amendment failed.

Mrs. Rivera-Oven made a motion to amend Mrs. Khozeimeh's motion to replace Potomac Community Recreation Center with Marilyn J. Praisner Community Center. The motion was seconded by Mr. Naimon.

Mrs. Rivera-Oven spoke in favor of her amendment, providing her assessment that the proposed site would reach out to a larger voting population and urged the Board to reconsider its previous decisions.

Mr. Vincent noted to the Board that for the 2012 General Election, Marilyn J. Praisner Community Center had the lowest turnout of the five sites. He urged that the amendment be rejected.

Ms. Keffe stated that Marilyn J. Praisner has had six elections at the site and that she does not understand the rationale to move it.

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The Board voted - Ms. Keeffe and Mr. Naimon voted for the amendment; Mr. Shalleck, Mrs. Khozeimeh, and Mr. Vincent voted against the amendment. The amendment failed.

Mr. Naimon made a motion to amend Mrs. Khozeimeh's motion to include the placement of signage at Jane E. Lawton Community Center and Marilyn J. Praisner Community Center. The motion was seconded by Ms. Keeffe.

The Board voted - Mr. Shalleck, Mrs. Khozeimeh, Ms. Keeffe, Mr. Vincent, and Mr. Naimon voted for the amendment. The amendment passed.

Ms. Roher reread the original motion to accept the following nine Early Voting sites for the 2016 Presidential Primary and General Elections: Mid-County Community Recreation Center, Executive Office Building, Germantown Community Recreation Center, Silver Spring Civic Building, Activity Center at Bohrer Park, Damascus Community Recreation Center, Wheaton Volunteer Rescue Squad, Longwood Community Recreation Center, and Potomac Community Recreation Center. The motion was seconded by Mr. Vincent.

The Board voted - Mr. Shalleck, Mrs. Khozeimeh, and Mr. Vincent voted for the motion; Ms. Keeffe and Mr. Naimon voted against the motion. The motion passed.

Mrs. Rivera-Oven made a motion to accept the following sites as alternate sites for the 2016 Election cycle: Marilyn J. Praisner Community Center, Jane E. Lawton Community Recreation Center, and Bauer Drive Community Recreation Center. The motion was seconded by Ms. Keeffe.

The Board voted - Mr. Shalleck, Mrs. Khozeimeh, Ms. Keeffe, Mr. Vincent, and Mr. Naimon voted for the motion. The motion passed.

*** The Board meeting took a recess at 4:36 p.m. and returned at 4:42 p.m. ***

New Voting System Update

Ms. Jurgensen reported that additional voting equipment has been delivered. She stated that the State Board of Elections (SBE) is in the process of user acceptance testing.

Ms. Jurgensen stated that a letter requesting additional equipment for the 2016 General Election was sent and that the SBE responded requesting information on how the additional equipment would be used for Election Day, early voting, training, canvassing and outreach.

Ms. Jurgensen stated that SBE has reported that it will not resubmit its previously rejected contract for creative services and advertising for the new voting system to the Board of Public Works. Ms. McLaughlin stated that staff had been informed by SBE personnel that the funds are now designated to fill a shortfall elsewhere in the state budget.

Ms. Jurgensen reported that in early October a meeting is planned with the City of Rockville, SBE, ES&S, and Montgomery County to discuss the pilot election.

Ms. Jurgensen reported that Directors will meet October 1, 2015, to discuss the conduct of the Mock Election. She stated that the Mock Election will occur October 19 through October 23 at the Germantown Community Recreation Center and at the Board of Elections in Training Room 3. She also stated that all Board of Elections staff will be assigned duties for the Mock Election.

Ms. Phillips asked whether Board members are needed to assist. Ms. Jurgensen noted that a Board meeting is also planned for October 19 and that Board members will be able to observe and assist.

Ms. Jurgensen stated that the State Board of Elections is in the process of setting up the network for the Mock Election and the City of Rockville Election. She stated that the State is moving toward a regional election night reporting system but that details have not been finalized yet.

Polling Place Review

Mrs. Rzeszut reviewed staff recommendations for polling place changes with the Board (see Attachment F). After discussion, Board members requested that deliberations on polling place changes occur in the October Board meeting. In addition, Board members requested that the following items be made available for further discussion at the October Board meeting:

- Maps of each location with new and old sites including major road ways.
- Cost information and an indication of potential savings if any.
- The length of time a precinct had previously been used.
- Any specific problems that have been identified with new and old locations used.
- Number of registered voters in the area if a site is consolidating.
- How often the precinct was moved in the last 3 election cycles.

Mr. Naimon requested a copy of the guidelines on preferences for public facilities and any guidelines or policy on acceptable precinct size. Ms. Jurgensen stated that some types of facilities cannot accommodate as many voters as others and that the availability of a polling place with sufficient accommodations for voters is taken into consideration.

Ms. Jurgensen noted redistricting caused precincts to be moved in 2012 and 2014.

Mr. Naimon suggests that all the information be sent to the Republican and Democratic Central Committees to obtain further data.

New Business

Mrs. Rivera-Oven requested that Mr. Karpinski provide a report on correspondence between the Board of Elections and Department of Justice regarding the implementation of Section 203 in the October Board meeting.

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Other New Business

No old business items were discussed.

Future Meetings

Mr. Shalleck proposed that the December 21 Board meeting be moved to December 14, 2015. Board members indicated consensus. Ms. Merino asked the Board to discuss the 2016 Board meeting schedule. Mr. Shalleck asked Board members to bring their calendars to discuss the schedule in the October Board meeting.

Ms. Roher stated that the County Council's Government Operations Committee is scheduled to meet on November 12 at 9:30 a.m. with the Board of Elections for an update. She added that no information was provided from the County Council.

- A. October 19, 2015
- B. November 16, 2015
- C. December 14, 2015

Adjournment

Ms. Khozeimeh moved to adjourn the meeting. The motion was seconded by Mr. Vincent and passed unanimously. The meeting adjourned at 5:25 p.m.

Respectfully Submitted,


Lisa Merino
Office Services Coordinator

APPROVED BY THE BOARD:


Jim Shalleck
President

Merino, Lisa Y.

From: [REDACTED]
Sent: Tuesday, September 29, 2015 10:56 AM
To: Merino, Lisa Y.
Cc: McLaughlin, Alysoun
Subject: Re: September 21 Board Meeting

Dear Lisa,

This is followup to the BOE Board meeting on September 21, and your request for my testimony in writing. I submitted the email below to Ms. McLaughlin to share with the Board. I was not able to give the entire testimony due to the time limit. Please see my testimony.

Thank you.

-Brigitta

Dear Ms. McLaughlin,

Please forward this email to the Board of Elections. This is the testimony I didn't get to finish this afternoon.

Thank you.

Best regards,

Brigitta Mullican
Rockville City Council Candidate (Vote Nov. 3, 2015)
Early Voting on Oct. 24 & 25 at City Hall only.
Mullican4Council@gmail.com
www.mullican4council.com

Dear Montgomery County Board of Elections Members,

My main concern is **voter information accuracy and how often it is updated**. I do not believe that the 40,647 registered voters live in Rockville so the 16% voter turnout in 2013 is not an accurate voter turnout measure.

A real concern for me as a candidate is the **updated registered voter list** having so many voters who do not live at the addresses. I am currently using the June 2015 registered voter list the City of Rockville provided me. Campaigning door to door, I have met voters who say they voted in the 2014 Election but they were not on the voter list I am using. Even if my list was 2 months out of date, those who voted in the November 2014 Election should certainly be on the list. The inaccuracy concerns me. It has been an on-going problem with data **not** showing up on voter lists.

I have found the voter registration data **not** up-to-date in a **timely manner**. I found residents' name not on the list who say they registered through the Motor Vehicle Administration process. There appears a long lag time when these addresses are uploaded into the registered voter database. This is a real concern to me as a candidate. I do not want to waste my printing mailing cost using poor lists.

Rockville for the first time is offering early voting on Saturday and Sunday, October, 24 & 25 at City Hall. November 3rd is the official voting date. Many voters still don't know this information and tht we will be using a new voting system in this year's City Election. Many voters also don't know the absentee ballot application process.

As a candidate I am very concerned Rockville registered voter addresses are **not** being updated to reflect the changes voters have made. The data I am working with has so many voters who tell me they are registered but are **not** on my list. **How often** is the voter registration data updated? When and how are the updates made? Are there different lists?

I also do not know exactly how the new voting system will work and am concerned about how our Rockville voters will manage the switch. What outreach has been scheduled for the hands-on new voting system?

Voters will be shock that there is a new voting system, which I hope is effective, efficient, and less expensive system.

From my door-to-door campaigning, I hear few voters are aware of the change of the new voter system. Few have acknowledged reading about early voting, the new voting systems, and the change to a new polling site, Rockville District 07 at the Latvian Lutheran Church at 400 Hurley Ave. With lack of information it is no wonder voter turnout is low.

I also want to know if there could be more public service announcement on the City of Rockville using a new voting system. Is the MC BOE helping with this outreach?

I don't have enough time to provide all the discrepancies I have come across. Here are a few samples of a voter who are on my list but no longer live at the address. Hope to send more later.

1. 920 Paulsboro Drive. – New resident is Robert Gurner

-Previous voters: Noble Kathleen, Nancy Underwood - Don't live at this address.

2. 950 Paulsboro Drive – New resident is Richard Obando

- Previous voters: Victoria Dutta and Mark Matarese - Don't live at this address.

Thanks for listening.

Best regards,

Brigitta Mullican
Rockville City Council Candidate (Vote Nov. 3, 2015)
Early Voting on Oct. 24 & 25 at City Hall only.
Mullican4Council@gmail.com
www.mullican4council.com
[REDACTED]

----- Original Message -----

From: "Merino, Lisa Y." <Lisa.Merino@montgomerycountymd.gov>

To: "[REDACTED]"

Sent: 9/29/2015 10:04:16 AM

Subject: September 21 Board Meeting

Good day Ms. Mullican

I'm currently preparing the minutes for the September 21 Montgomery County Board of Elections Board meeting. I would like to know if you will be submitting the testimony you gave in writing. I would like to attach your testimony to our minutes.

Please let me know how you would like to proceed.

Thank you,

Lisa Merino
Office Service Coordinator
Montgomery County Board of Elections
240-777-8562

Election Director's Report
September 18 2015

Public Comments

Director's report

Personnel

1. No new personnel have been added.

Budget – Margie Roher

1. See advanced packet

Voter Registration

1. The monthly statistics were posted. New voter registration forms were sent to the Local Boards of Elections for 2016 election cycle.
2. The State Board Voter Registration division held a staff meeting to discuss improvements for the ERIC system and the interface with MDVoters. Laletta Dorsey from the Montgomery County staff attended the meeting.
3. Absentee form (English only) provided to Local Boards for 2016 election cycle. Website has been updated.
4. State Board and MVA response related to MVA and Ms. Phillips experience at MVA.

State Board of Elections

1. SBE announced a new Department Human Resources Director Sylvia Brown.
2. The State Board met and took action on the proposed regulations as follows:

Special Elections by Mail
Campaign Finance
Same Day Voter Registration

Board Attorney Report – Kevin Karpinski

1. By-Laws

Voting System Launch – Alysoun McLaughlin

1. Riderwood event – separate document from Ms. McLaughlin
2. SBE will send a representative
3. County Council Proclamation (10:35 am)

New Voting System

1. Additional voting equipment delivered
 - a. Voting Booths
 - b. DS 200 scanners
 - c. ExpressVote Ballot marking device
2. User acceptance testing is taking place.
3. Booths for City of Rockville Elections delivered.
4. ADA tables sent for Rockville Elections
5. High Speed scanner delivered
6. Letter to SBE requesting additional equipment was sent.
The SBE responded and requested a breakout of the requested equipment by use.

Voter Outreach

Revised as of this morning, the State Board reported that the Board will not re-submit the Communications Contract to the Board of Public Works.

Electronic Pollbooks

State Board received the software upgrade and testing.

Election Judge Training Materials

State Board and Local Boards are near completion of the new training books, worksheets and support materials for the new voting system.

Election software training commenced on September 17, 2015 and Montgomery County staff attended training. Staff will work with ES&S to prepare the City of Rockville election. Candidate list sent to ES&S to create ballot proofs for City of Rockville.

Pilot Election

Rockville received the first round of ballot proofs for their review. Corrections will be sent to the vendor. Artwork was prepared for the City of Rockville sample ballot for their vendor. Contract was transmitted to City by ES&S the week of September 14, 2015. Meeting with City of Rockville, the State Board, Montgomery County Board and ES&S is planned for the beginning of October.

Mock election

Dates- October 19 – Oct 23, 2015

8:30a.m. to 4:00p.m.

Location: Germantown Community Center and BoE Training Rm. 3

Directors will meet October 1 2015 to discuss the conduct of the mock election.

LBE staff will be assigned to Mock Election testing on October 19 2015.

All of Montgomery County elections staff will be involved in the mock election testing functions of the voting system, electronic pollbooks and other elements designated by the State, including same day voter registration.

The State Board is in the process of setting up the network for the voting system at the Local Boards of Elections. Montgomery County has received a partial installation but sufficient for the Mock Election and City of Rockville election to be conducted. Presentation was made to explain the network system and the separate regional reporting system. The regional reporting system will not be tested in the mock election.

Polling Place Review

The advanced packet contains a list of polling places the staff will present to the Board for review.

End

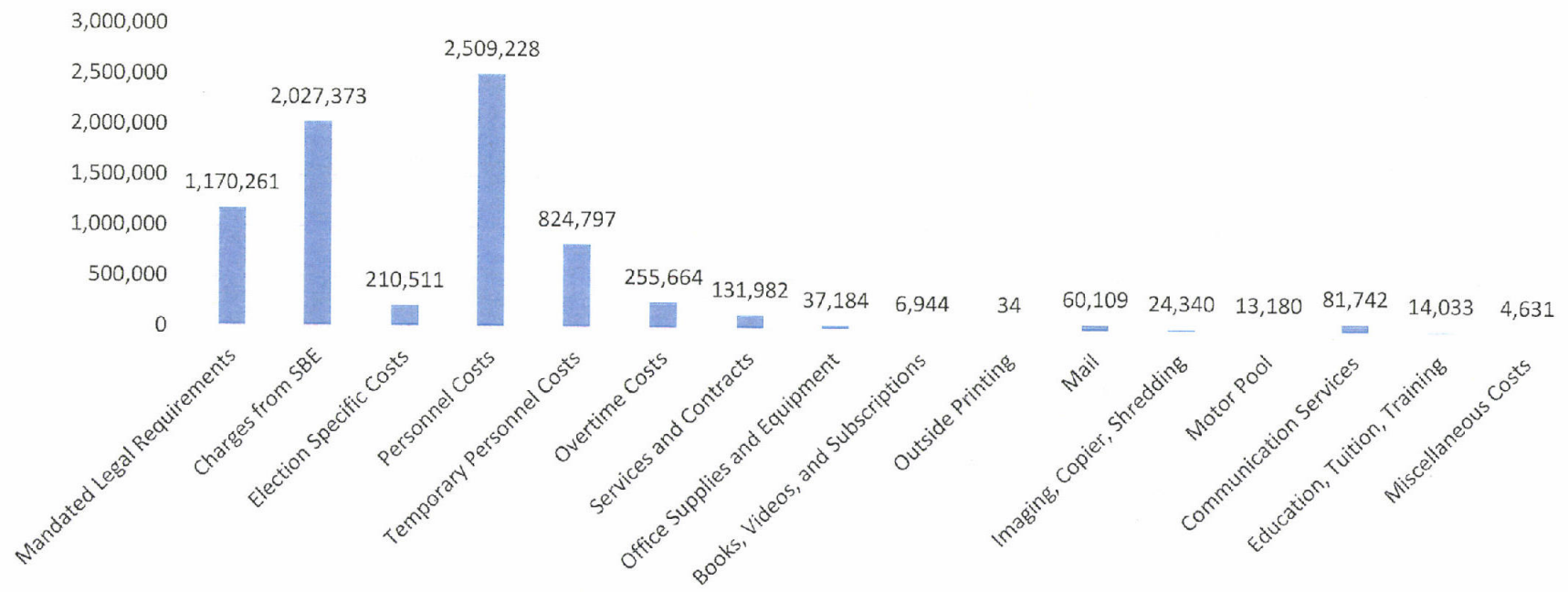
FY15 OPERATING BUDGET SPREADSHEET
Through June 30, 2015 (As of September 8, 2015)

LINE ITEM	FY15 APPROVED	FY15 YEAR TO DATE*
6A014 - Outside Printing	105,550	105,034
63100 - Outside Printing/Copying	550	34
63104 - Sample Ballot Printing	105,000	105,000
6A015 - Mail	138,361	139,843
63200 - Central Dup - Postage - Bulk (services, NO postage)	36,530	36,005
63202 - Central Dup - Postage - Individual (PO Box rental)	21,081	21,081
63206 - Inter-Office Mail/Pony Charge	750	2,756
63208 - Other - Mail (Sample Ballot Postage)	80,000	80,000
6A016 - Outside Postage and Mail	38,000	85,568
63300 - Outside Mail Services (VNCs and all other postage)	37,500	85,301
63304 - Other Outside Mail Services	500	266
6A017 - Motor Pool	29,114	13,180
63500 - Assigned Motor Pool Vehicles	25,614	5,414
63504 - Daily Rental Motor Pool	3,500	7,576
63506 - Other Motor Pool Charges	0	0
63508 - MP EZPASS Charges	0	190
6A018 - Communications Services	150,399	180,267
63600 - Local Telephone Service Charges	25,000	72,859
63604 - Cellular Phone Line Charges	6,800	2,454
63618 - Blackberry Charges (smart phones)	9,000	8,884
63624 - Communication Circuits	27,729	20,550
63626 - Communication Modems (SBE)	24,870	18,521
63634 - Other Communication Services (PP Phone Lines)	57,000	57,000
6A020 - Charges from Others	26,148	54
63810 - Charges for Facility Maintenance	26,148	54
6A021 - Travel	13,996	21,159
64010 - Metropolitan Area Travel	7,996	12,953
64012 - Non-Metropolitan Area Travel	6,000	8,206
6A022 - Education, Tuition, and Training	10,125	8,455
64100 - Local Conference Related	2,000	2,628
64120 - Other Education, Tuition, & Training	8,125	5,827
6A023 - Dues/Memberships	2,000	2,559
64200 - Professional Memberships (Individual)	2,000	2,559
6A024 - Advertising	20,036	16,177
64300 - Advertising - Jobs	0	0
64304 - Advertising - Marketing/Sales	20,036	16,177
6A099 - Miscellaneous Operating Expenses	5,000	4,631
69999 - Other Misc Operating Expenses	5,000	4,631
DEPARTMENTAL TOTAL	7,455,093	7,367,381
Balance Remaining for Late Invoices/Charge Backs		87,712
* Included prior year encumbrances		
+ Includes office supplies, polling place supplies, and office furniture		
Mandated Legal Requirements		
Charges from SBE		
Election Specific Costs		
Personnel Charges		
Temporary Personnel Charges		
Overtime Costs		
Benefits		

FY15 OPERATING BUDGET SPREADSHEET
Through June 30, 2015 (As of September 8, 2015)

LINE ITEM	FY15 APPROVED	FY15 YEAR TO DATE*
PERSONNEL COSTS	3,694,533	3,589,690
5A001 - Salaries & Wages	3,013,667	2,914,877
50010 - Full Time Salaries	1,919,085	1,834,415
50012/50020 - Part Time Salaries/Seasonal Temps	648,960	712,981
60168 - Temporary Office Clerical (moved from OP for clarity)	201,329	111,816
SUBTOTAL FOR TEMPORARY PERSONNEL	850,289	824,797
50324 - Overtime (includes emergency, multi-lingual & holiday)	244,313	255,664
5A002 - FICA	209,979	227,520
5A003 - Group Insurance	286,432	279,335
5A004 - Group Retirement	184,455	167,958
OPERATING EXPENSES	3,760,559	3,777,691
6A001 - Services and Contracts	1,305,634	1,279,965
60060 - Legal/Attorney Services	100,000	91,588
60066 - SBE Program Management	485,370	485,370
60304 - Maintenance - Electrical	0	0
60314 - Maint - Computer Systems	25,000	27,424
60326 - Repair/Maint Agmts - Office Equip	11,000	12,916
60412 - Moving Services	25,000	24,700
60414 - Building Construction	0	4,327
60416 - Building Design	0	0
60530 - Other Professional Services - EJ Stipend	624,764	598,540
60532 - Other Non-Professional Services (includes EJ mod.)	34,500	35,099
6A002 - Maintenance	115,233	115,233
61010 - Computer Equip Repairs/Maint (EPB)	115,233	115,233
6A003 - Rentals/Leases	1,306,165	1,305,898
61902 - Furniture Rentals (Polling Place)	7,000	6,734
61904 - Copiers, Fax, Mailing Machine Rentals (see 63020)	0	0
61924 - Other Equipment Rentals (MDVoters)	864,766	864,766
61926 - Bldg or Space Rental/Leases (Pol. Place)	24,500	24,500
61932 - Other Rentals/Leases (DREs)	409,899	409,898
New Voting System (Optical Scan)	0	0
6A004 - Office Supplies & Equipment (<\$5,000)	185,600	184,907
62010 - General Office Supplies+	84,140	79,234
62016 - Computer Supplies	5,000	5,000
62018 - Computer Equip (<\$5,000)	28,000	28,000
62022 - Paper and Supplies for Copiers	0	4,184
62028 - Other Supplies & Equipment	68,460	68,488
6A011 - Books, Videos, and Subscriptions	3,500	4,385
62700 - Books/Reference Materials	2,500	2,452
62712 - Other Books, Videos, and Subscriptions	1,000	1,933
6A012 - Other Supplies/Materials/Equipment	133,584	135,970
62826 - Keys and Locks	0	2,385
62946 - Charges from SBE	133,584	133,584
6A013 - Printing/Central Duplicating Services	172,115	174,408
63016 - Imaging	35,380	6,533
63018 - Document Shredding	0	301
63020 - Office Mach. Cop. Leasing (see 61904)	11,760	17,506
63022 - Other Central Dup Svc - Printing (all printing costs)	124,975	150,068
Mandated Legal Requirements		
Charges from SBE		
Election Specific Costs		
Personnel Charges		
Temporary Personnel Charges		
Overtime Costs		
Benefits		

FY15 Year to Date
(As of September 8, 2015)



FY16 OPERATING BUDGET SPREADSHEET
Through August 31, 2015 (As of September 8, 2015)

LINE ITEM	FY16 APPROVED	FY16 YEAR TO DATE*
PERSONNEL COSTS	3,931,173	313,091
5A001 - Salaries & Wages	3,232,438	245,790
50010 - Full Time Salaries	2,126,098	207,132
50012/50020 - Part Time Salaries/Seasonal Temps	656,424	35,527
60168 - Temporary Office Clerical (moved from OP for clarity)	200,601	0
SUBTOTAL FOR TEMPORARY PERSONNEL	857,025	35,527
50324 - Overtime (includes emergency, multi-lingual & holiday)	249,315	3,131
5A002 - FICA	218,646	18,055
5A003 - Group Insurance	305,315	30,490
5A004 - Group Retirement	174,774	18,756
OPERATING EXPENSES	2,625,178	37,545
6A001 - Services and Contracts	1,108,723	5,629
60060 - Legal/Attorney Services	75,000	4,669
60066 - SBE Program Management	313,459	0
60304 - Maintenance - Electrical	0	0
60314 - Maint - Computer Systems	25,000	0
60326 - Repair/Maint Agmts - Office Equip	11,000	950
60412 - Moving Services	25,000	0
60414 - Building Construction	0	0
60530 - Other Professional Services - EJ Stipend	624,764	0
60532 - Other Non-Professional Services (includes EJ mod.)	34,500	10
6A002 - Maintenance	150,000	0
61010 - Computer Equip Repairs/Maint (EPB)	150,000	0
6A003 - Rentals/Leases	531,500	320
61902 - Furniture Rentals (Polling Place)	7,000	320
61924 - Other Equipment Rentals (MDVoters)	500,000	0
61926 - Bldg or Space Rental/Leases (Pol. Place)	24,500	0
61932 - Other Rentals/Leases (Voting System)	0	0
6A004 - Office Supplies & Equipment (<\$5,000)	125,004	766
62010 - General Office Supplies+	70,000	484
62016 - Computer Supplies	5,000	0
62018 - Computer Equip (<\$5,000)	28,000	0
62022 - Paper and Supplies for Copiers	0	0
62028 - Other Supplies & Equipment	22,004	282
6A011 - Books, Videos, and Subscriptions	3,500	569
62700 - Books/Reference Materials	2,500	0
62712 - Other Books, Videos, and Subscriptions	1,000	569
6A012 - Other Supplies/Materials/Equipment	77,668	0
62826 - Keys and Locks	0	0
62946 - Charges from SBE	77,668	0
6A013 - Printing/Central Duplicating Services	169,336	9,309
63016 - Imaging	35,380	4,045
63020 - Office Mach. Cop. Leasing	11,760	1,454
63022 - Other Central Dup Svc - Printing (all printing costs)	122,196	3,810
Mandated Legal Requirements		
Charges from SBE		
Election Specific Costs		
Personnel Charges		
Temporary Personnel Charges		
Overtime Costs		
Benefits		

FY16 OPERATING BUDGET SPREADSHEET
Through August 31, 2015 (As of September 8, 2015)

LINE ITEM	FY16 APPROVED	FY16 YEAR TO DATE*
6A014 - Outside Printing	100,550	0
63100 - Outside Printing/Copying	550	0
63104 - Sample Ballot Printing	100,000	0
6A015 - Mail	138,361	4,776
63200 - Central Dup - Postage - Bulk (services, NO postage)	36,530	2,055
63202 - Central Dup - Postage - Individual (PO Box rental)	21,081	220
63206 - Inter-Office Mail/Pony Charge	750	2,501
63208 - Other - Mail (Sample Ballot Postage)	80,000	0
6A016 - Outside Postage and Mail	38,000	3,953
63300 - Outside Mail Services (VNCs and all other postage)	37,500	3,953
63304 - Other Outside Mail Services	500	0
6A017 - Motor Pool	10,832	962
63500 - Assigned Motor Pool Vehicles	8,832	921
63504 - Daily Rental Motor Pool	2,000	0
63508 - MP EZPASS Charges		42
6A018 - Communications Services	99,399	8,115
63600 - Local Telephone Service Charges	50,000	0
63604 - Cellular Phone Line Charges	2,800	0
63618 - Blackberry Charges (smart phones)	9,000	1,464
63624 - Communication Circuits	15,729	1,135
63626 - Communication Modems (SBE)	4,870	116
63634 - Other Communication Services (PP Phone Lines)	17,000	5,400
6A020 - Charges from Others	11,148	0
63810 - Charges for Facility Maintenance	11,148	0
6A021 - Travel	23,996	3,088
64010 - Metropolitan Area Travel	17,996	3,088
64012 - Non-Metropolitan Area Travel	6,000	0
6A022 - Education, Tuition, and Training	10,125	19
64100 - Local Conference Related	2,000	0
64120 - Other Education, Tuition, & Training	8,125	19
6A023 - Dues/Memberships	2,000	0
64200 - Professional Memberships (Individual)	2,000	0
6A024 - Advertising	20,036	0
64300 - Advertising - Jobs	0	0
64304 - Advertising - Marketing/Sales	20,036	0
6A099 - Miscellaneous Operating Expenses	5,000	40
69999 - Other Misc Operating Expenses	5,000	40
DEPARTMENTAL TOTAL	6,556,351	350,637
* Included prior year encumbrances		
+ Includes office supplies, polling place supplies, and office furniture		
Mandated Legal Requirements		
Charges from SBE		
Election Specific Costs		
Personnel Charges		
Temporary Personnel Charges		
Overtime Costs		
Benefits		

FY16 YEAR TO DATE
As of September 8, 2015



Update on Questions about Voter Registration of Jacqueline Phillips

At the August meeting of the Montgomery County Board of Elections, Board member Jacqueline Phillips indicated that she had not been presented with information about registering to vote during a recent visit to the Motor Vehicle Administration and that, upon inquiring, she had learned that records indicated she was not a U.S. citizen.

At the request of Montgomery County Board staff, State Board of Elections staff asked that MVA investigate the issues surrounding the registration of Jackie Phillips.

Montgomery County Board of Elections records reflect that Jacqueline L. Phillips registered to vote in Montgomery County in September 1960.

Background of Voter Records in Maryland

Voter records were maintained on a paper system in Montgomery County until 1982, when the voter file and essential elements were transferred to the county mainframe system. Information necessary to the process of voter registration was collected separately by the local boards of elections and was not handled consistently across the state.

The National Voter Registration Act of 1993, known as “Motor Voter”, required the Maryland Motor Vehicle Administration to offer the opportunity to register to vote on paper. It did NOT require county voter records to include a driver’s license number nor a social security number.

The voter registration system remained on the main frame computer system until 2006. Beginning in 2005, the Maryland State Board of Elections started a process of migrating the voter files from the local Boards of Elections to the MDVOTERS System, a state owned voter registration system. The Help America Vote Act required each state to develop a computerized statewide voter registration list. It also required each state to include a request for the applicant’s driver’s license number and/or last four digits of the Social Security number on voter registration applications. Previously registered voters were not required to provide this information.

Beginning in 2012, for all customers choosing to register to vote as a part of their transaction at the Maryland Motor Vehicle Administration, the MVA began sending voter registration data electronically to the State Board of Elections. This data, when transmitted, includes the driver’s license number and last four digits of the Social Security number.

To comply with requirements of the Real ID Act of 2005, the Maryland Motor Vehicle Administration designates driver’s licenses as Real ID-compliant when certain documents are shown demonstrating proof of identity, date of birth, legal status in the U.S., and Maryland residency. Driver’s license holders who do not have documentation on file, including a verified Social Security number, are issued a driver’s license that is

not Real ID-compliant. Beginning on October 1, 2020, all driver's licenses will have to be deemed Real ID-compliant to be used to access certain federal facilities or to board federally regulated commercial aircraft.

A Social Security number is required in order to obtain a Real ID-compliant license. When a license holder registers to vote, the last four digits of that number are then shared with MDVOTERS.

Not having a driver's license number or the last four digits of a Social Security number on file does not prevent a voter from casting a ballot. However, the presence of a driver's license number in the voter file is used by the Motor Vehicle Administration to recognize that a voter is already registered to vote. If there is no driver's license number in the voter file, the voter will not be presented the voter with the opportunity to change their registration, but only to register as a new voter. When that occurs, the new registration is manually compared with existing records so that duplicates can be removed.

When a driver's license number and/or the last four digits of a Social Security number are present in a record, that record can more effectively be matched with other government databases through the Electronic Registration Information Center (ERIC) and other efforts to match records and improve the quality of voter registration data.

History of MVA interactions

The following information was provided by Tom Surock, the Motor Voter program manager with the Maryland Motor Vehicle Administration:

Issue: Ms. Mary Jacqueline Phillips went into Glenmont MVA to renew her driver's license on 6-24-15 and below is a summary of the transaction.

- When Mary J. Phillips received a non-commercial MD license in 2010 her SSN was unverified. Therefore she received a product that had an "U" restriction-Not Acceptable for Federal Purposes.
- On 6-24-15 Ms. Phillips went into Glenmont MVA to renew her DL at this point her SS# was verified. 3 transactions were conducted. In all 3 cases the SS# did verify. However, because she already had the U restriction placed on the previous license, DLS sees this as grandfathered and keeps the U restriction.

- After completing the 1st transaction, the branch noticed the UA restriction (which is why the voter question was not presented on the touchscreen.)

- That transaction was voided and a second transaction was completed to remove the restriction.

- At the motor voter step during the 3rd transaction a query of the SBE's voter table was done. There were no results and therefore she received the screen to apply to register to vote and not the already registered and confirm party registration screen. The "apply to register to vote" screen appeared for the following reasons:
 - On SBE's database she is listed as Jacqueline Phillips
 - On MVA's records she is listed as Mary Jacqueline Phillips.
 - SBE's database does not have a driver's license number associated with her voter registration record. This is the primary identifier for matching purposes.
 - If Ms. Phillips had a DL# on SBE's file, she would have been presented the already registered and confirm party registration screens showing she was currently registered to vote with an opportunity to update or confirm her record.

- MVA system shows that no Customer Agent override was performed during the transaction. This indicates that the "NO" response to the question of applying to register to vote was selected by the customer.

PERMANENT REGISTRATION OF VOTERS IN
MONTGOMERY COUNTY, MARYLAND—MASTER CARD

SURNAME (PRINT) <i>Phillips</i>										CHRISTIAN NAME (PRINT) <i>Jacqueline L.</i>																										
RESIDENCE (STREET ADDRESS) (PRINT) <i>[REDACTED]</i>										POST OFFICE (PRINT) <i>[REDACTED]</i>																										
MALE FEMALE <input type="checkbox"/> <input checked="" type="checkbox"/>		AFFILIATION <i>Rep</i>		SWORN - 5 AFFIRMED-A <input checked="" type="checkbox"/>		AGE <i>[REDACTED]</i>		NATIVITY <i>DC</i>		COLOR <i>[REDACTED]</i>		TERM OF APPLICATION																								
												PRECINCT <i>12</i>			COUNTY <i>12</i>			STATE <i>12</i>																		
NATUR- ALIZED		CAN READ <input checked="" type="checkbox"/>		DATE OF NATURALIZATION				COURT <i>037056</i>				QUALIFIED VOTER <input checked="" type="checkbox"/>		DATE OF APPLICATION																						
				YEAR MONTH DAY										YEAR <i>1960</i>		MONTH <i>9</i>		DAY <i>19</i>																		
VOTER'S SIGNATURE ABOVE <i>Jacqueline L. Phillips</i>										MARK <i>[REDACTED]</i>		<i>[Signature]</i>																								
WHY DISQUAL- IFIED										DISTRICT <i>5</i>										PRECINCT <i>9</i>																
VOTED		56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90
SPECIAL ELECTION														✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
PRIMARY ELECTION														✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
GENERAL ELECTION						✓					✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Phillips										Jacqueline L.										Rep. <i>59</i>																

RESIDENCE (STREET ADDRESS)		POST OFFICE
[REDACTED]		
[REDACTED]		
[REDACTED]		
No.		
REMARKS:-	Trans. from 7-14 to 5-3 5-28-63	
DATE OF RESIDENCE	5-3 to 5-1 3-29-66	
AGE IN STATE		
REMOVAL CERT.		
ENTITLED TO VOTE		
COMPARED BY		
DATE	Vac 5-76 Prec. Chg. 5-1 to 5-9 Jan. 1972	

Polling Places Changes 2016 Working Draft

D/P	Voters	Polling Place - 2016	In Prec.?	Type Facility	Status	Perm/Temp	Reason for Change	2014 Polling Place	Cong. Distr.	Dist. Between Fac. in Miles
02-06	3,040	Wilson Wims	02-11	MCPS		Perm	Closer/Better Location	Clarksburg ES	6	1.79
04-19	1,935	Candlewood ES	04-34	MCPS		Perm	Return After Renovation	College Gardens ES	6	3.33
04-32	1,300	Beverly Farms ES	04-12	MCPS		Perm	Use of Public Facility	Ivymount School	6	1.68
04-35	370	Temple Beth Ami	06-14	Private		Perm	Ballot Style Accommodation	Shady Grove Conf. Ctr.	6	0.7
05-01	3,553	Dr. Charles Drew ES	05-01	MCPS		Temp	Renovation	Good Hope Community Ctr.	3	0.5
05-21	3,458	East Co. Comm. Rec. Ctr.	05-02	County		Perm	Improved Location	Eastern Mont. Regional Svc. Ctr.	3	0.44
07-04	4,240	Radnor Center	07-23	MCPS		Perm	Use of Public Facility	Bethesda Library	8	1.4
07-10	2999	Wyngate ES	07-19	MCPS		Perm	Use of Public Facility	St. Jane Frances de Chantel	8	0.8
09-03	2251	Thurgood Marshall ES	09-03	MCPS		Temp	Renovation	T. Marshall ES for Brown Station ES	6	2.97
09-06	4910	Fields Road ES	09-06	MCPS		Perm	Potential Split	Fields Road ES	6	
		Crown Community Ctr.		Private		Perm	Potential Split	Fields Road ES	6	1.2
09-26	4615	Clopper Mill ES	09-26	MCPS		Perm	Potential Split	Clopper Mill ES	6	
		Germantown ES	02-02	MCPS		Perm	Potential Split	Clopper Mill ES	6	1.09
10-06	2465	Herbert Hoover MS	10-06	MCPS		Temp	Renovation	Herbert Hoover MS for Wayside ES	6	1.77
13-05	3256	Silver Spring Civic Bldg.	13-05	County		Perm	Old Location Unavailable	Silver Spring Library	8	0.33
13-37	1784	Brookhaven ES	13-45	MCPS		Perm	Use of Public Facility	St. John's Lutheran	8	0.67
13-39	2278	Rock Creek Forest ES	13-39	MCPS		Perm	Return After Renovation	No. Chevy Chase ES	8	1.49
13-58	3768	Flora M. Singer ES	13-58	MCPS		Perm	Use of Public Facility	Knights of Columbus	8	0.57
13-42	1367	Northwood HS	13-11	MCPS		Perm	Use of Public Facility	Karasik Center	8	2.9
13-43	2069	Parkland MS	13-43	MCPS		Temp	Renovation	Parkland MS for Wheaton Woods ES	8	1.35
13-65	1953	Gwendolyn E. Coffield	13-16	County		Perm	Improved Location	Christ the King Church	8	0.7
13-68	3798	Takoma Park Recreation Ctr.	13-68	Private		Perm	Pending Merger w/13-68	Grace Methodist Church/13-67	8	0.4
13-70	191	Parkland MS	13-43	MCPS		Temp	Renovation	Parkland MS for Wheaton Woods ES	8	1.35
Total	55,600									
		Permanent Change - Return to original site								
		Temporary Change								
		Proposed Precinct Merger								
		Permanent Prec, Realignment								
		New Site								
		New Precinct/Proposed Split								
		Prepared by C. Rzeszut – 09/10/15								